

## **4.** Request for authorisation for provision of services

The following must be submitted to obtain authorisation for provision of services:

- Application sent to MIUR - Ministry of Education, Universities and Research Department for higher education and research  
Directorate General for students, development and internationalisation of higher education – Office VI  
Via Carcani, 61 - 00153 Rome  
(attach a EUR 16 duty stamp to the application and provide an email address or certified email address to receive notifications)
  - Copy of a valid identity document
  - Name of the municipality where the service will be provided, along with a brief description of the service;
  - Certified copy, or copy accompanied by a declaration that it is a true copy of the original, of the degree and professional qualification
  - Certificate issued by the competent authority in the Member State of origin, declaring that the training complies with Directive 2005/36/EC
  - A certificate issued by the competent authority confirming that the holder is legally established in a Member State for the purpose of practising the profession and that the requirements of good character and repute, required to work in the field of architecture, are met and confirming that no disciplinary action, even with only temporary effects, has been taken against the holder that could prevent them from practising the profession of Architect.
    - A certificate confirming that the holder does not have any criminal convictions and has not been the subject of any orders concerning the application of preventive measures, civil decisions or administrative measures registered at the Criminal Records Office in accordance with current legislation;
    - A certificate confirming that the interested party has never been declared bankrupt or, if they have, that at least 5 years have passed since the declaration of bankruptcy.

Any qualifications in a language other than Italian must be accompanied by a sworn or certified translation

The authorisation is valid for 1 year and must be renewed if the service is provided for longer than the year in question.